

Waddington Parish Council

Clerk: Chris Towers

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 13th January 2025 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

C Towers (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

1.	Introduction	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to address the Council.	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 11 th November 2024 & Monday 9 th December 2024 - to be signed off by the Chair.	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<ul style="list-style-type: none">Little Green Bus donation	

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7.	Planning Applications & Road Closure	
	<p>7.1 Planning Application No: 3/2024/1025 Grid Ref: 372931 443805 Proposal: Planning Permission for proposed alterations to wall adjacent to driveway and installation of three air source heat pumps. Location: Waddington Hall Clitheroe Road Waddington BB7 3HP</p> <p>7.2 Application 3/2024/0758 – The Out Barn – dependant on further developments</p> <p>7.3 Road closure notification from LCC</p>	<p>Planning apps circulated to Cllrs between meetings.</p>
8.	Haweswater Aqueduct Resilience Programme (HARP)	
	<p>To receive and note any updates.</p> <p>8.1 To receive general updates.</p>	
9.	Receive updates from Committees & Working Parties	
	<p>1. Staff Working Party – update by Cllr Rattigan</p> <p>1.1 To receive updates with regards to the new Clerk. 1.2 Resolve the purchase of dictaphone for new Clerk.</p> <p>2. Finance Committee – update by Cllr Rattigan</p> <p>2.1 To receive any updates</p> <p>3. Recreational Field, Pavilion & Playground Working Party – Cllrs Harrison & Cox</p> <p>3.1 To receive update with regard to the replacement part for Rocker from Wicksteed 3.2 Receive updates with regards to the adult seating around the play area.</p> <p>4. Funday Working Party – Cllr Harrison and Cllr Cox</p> <p>4.1 To receive any updates.</p>	

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	<p>5. Scarecrow Festival Working Party – Cllr Dixon</p> <p>5.1 To recruit new member of the council to the working party. 5.2 To receive updates</p> <p>6. Asset Register Working Party – Cllr Whitwell</p> <p>6.1 To recruit new member of the council to the working party 6.2 To receive any updates</p> <p>7. Community Orchard Working Party – Cllr Whitwell, Cllr Edmondson.</p> <p>7.1 Resolve whether addition member of council required for the working party. 7.2 Receive updates</p> <p>8. Allotment Committee – Cllr Rattigan, Cllr Edmondson & Cllr Dixon</p> <p>8.1 Receive updates required due to water burst and receive update with regard to replacing pipe quotes. 8.2 Receive further updates if relevant. 8.3 Update from Clerk with regard to Allotment rent payments received.</p>	
10.	Financial Reporting	
	<p>By the Responsible Financial Officer:</p> <p style="padding-left: 40px;">To approve:</p> <p>1. Bank balance as at 31 December 2024 £22,392.33</p> <p>2. Expenditure to be approved December 2024 – January 2025</p> <ul style="list-style-type: none"> ○ Easy Websites (DD) £30.36 incl VAT ○ Clerk salary for Clerk Dec incl exp & 2024 hols £835.27 ○ Water Plus – Allotments wp-INV07794374 (invoice £12.79) £7.61 Account in was in credit £7.74 ○ Water Plus – Pavilion wp-INV07798077 £6.57 ○ RVBC – invoice sdebt23845 (road closure) £47.67 ○ Chris Walton – missing invoices 2024 ○ 4 Aug 2024 - June invoice 4304 £466.87 ○ 4 Aug 2024 - July invoice 4311 £413.12 	

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	<ul style="list-style-type: none"> ○ Eon (estimated) £180.99 incl VAT <ol style="list-style-type: none"> 3. Resolve the required changes to bank mandate. Additional Councillor signature required and new Clerk to be added. 4. Address and resolve action required with regard to the approval process of online payments. 5. Meter reading for the Christmas tree power source. 6. Easy Website payment schedule 2025 	
11. Flooding in village		
	<ol style="list-style-type: none"> 1. To receive updates with regards to flooding within the Parish. 2. To discuss and resolve action regarding the mud caused by flooding at the carpark opposite Spring Gardens. 	
12. Lengthsman		
	<ol style="list-style-type: none"> 1. To consider and confirm the job list for the Parish Lengthsman Scheme to be able to receive a quote from scheme. 	
13. Crime in area		
	<ol style="list-style-type: none"> 1. To receive and discuss updates 	
14. Coronation Gardens, Village Planting & Christmas 2025		
	<ol style="list-style-type: none"> 1. To receive any updates 2. Resolve action required with regard to the power point in The Square and review any requirements for the Parish Christmas tree/decorations for 2025. 	
15. Highways		
	<ol style="list-style-type: none"> 15.1 To discuss the Traffic Counter and Speed Survey results from Lancashire County Council. 15.2 Resolve plans for distribution of Slow Down stickers and where to place banners received from LCC following the guidelines given. 	
16. Defibrillators in village		
	<ol style="list-style-type: none"> 1. Receive any updates 	

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17.	Annual Planner Update	
	17.1 Additions to planner to be discussed, if not already added in meeting	
18.	Council email box	
	18.1 Resolve action regarding increasing the email box storage allowance for Council emails and the costs involved.	
19.	Partnership Meetings	
	<ol style="list-style-type: none"> 1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates. <ul style="list-style-type: none"> • Parish Liaison Committee meeting 30th January 2025 	
20.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.	
21.	Next Meeting dates	
	<ol style="list-style-type: none"> 1. Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Monday 3rd February 2025. 2. Next meeting to take place Monday 10th February 2025, 7.30pm at St Helen's Church Refectory meeting room. 	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at

www.waddingtonparishcouncil.org.uk